

West Shore Recreation Employee Time Record								
Date	Day	Position 1:		Position 2:		P1	P2	
		In	Out	In	Out			Daily Hour Total
	Saturday							
	Sunday							
	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							
	Saturday							
	Sunday							
	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							
<b>Position Total:</b>								

Employee's Signature:

Pay #	Time Slip Due:	Pay Date:	Approved by:
Period:	For Office Use Only		Total Hours
Employee:			Position 1:
Position 1:			Total Hours
Position 2:			Total Hours

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